**Sarnia Sting Community Funds - STING ASSISTS**

**Grant Information and Requirements to submit a Grant Application**

A logo of a hand holding a glove

Description automatically generated

Sting Assists is a Not-for-Profit Corporation established to assist certain segments of Sarnia Lambton’s charitable organizations. Each year, Sting Assists defines its corporate charitable objectives. Every year, the Sting Assists’ theme is “Building Youth in Our Community.” As such, qualified organizations will be those whose focus is significantly and primarily on the youth of the Sarnia Lambton community.

Applications for Sting Assists funding are welcome from charitable organizations who meet various criteria, these requirements will include:

1. The Sarnia-Lambton youth focus as above noted.

2. Basic information about the applicant including the applicant’s purpose, history and fundraising efforts, both past and present.

3. Organizational details of the applicant including governance documents, financial statements, banking details and federal CRA charitable number.

4. Full details on how the funding requested will be used.

5. Organizational and Board undertaking that it will report to Sting Assist on how and when the funding received was used. Prospective Applicants are invited to complete and submit the formal Funding Application, which can be found on the Sing Assists web site.

6. **NO Late Application will be reviewed.**

7. Public and Secondary schools will only be able to apply once – seeking a maximal amount of $5,000.00.

8. We do not fund – any kind of transportation – buses, passage vans and cargo vehicles for the use on a permanent basic of the organization.

9. We do not fund – any kind of rental – mortgage payments for organizations.

Revised July 2024

# DEADLINE FOR APPLICATION: MAY 31, 2025



**STING ASSISTS**

**“BUILDING YOUTH**

**IN OUR COMMUNITY”**

**APPLICATION FOR FUNDING**

## A. ORGANIZATION

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact person address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact person phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact person e-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## B. ORGANIZATION PARTICULARS

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Is the organization incorporated? Yes No

If incorporated, particulars: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Does the organization have a charitable number issued by Canada Revenue

Agency? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Charitable number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Does the organization keep minutes of meetings? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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If requested, will the minutes be available for review by Sting Assists: \_\_\_\_\_\_\_\_

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Board of Directors – Names and Addresses:

Board Executive - Names and Address

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## C. ORGANIZATION PARTICULARS

History of the organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Current charitable purposes of the organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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How long have the current charitable purposes been pursued by the organization? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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## D. ORGANIZATION – FINANCIAL DETAILS

Is there a regular review of the Organization’s finances? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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How regular are organization’s financial reviews conducted and how? \_\_\_\_\_\_\_\_

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Does the organization produce an annual financial statement? \_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Is the latest organization financial statement available to Sting Assists if

requested? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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the organization’s fundraising efforts in the current year and the results of

such: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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For this year, has or will the organization apply for funding from a third party other than Sting Assist. If so, who is the third party? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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## E. FUNDING REQUEST

What is the organizations current total budget? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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How much funding is being requested from Sting Assist? (Note: Maximum request is $10,000.00)

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What will the funding be used for? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Where will the funding be spent? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Over what period of time will the funding be used? (Note: Funds must be used within one year from time of receipt.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How many youths will benefit directly from the requested funding? \_\_\_\_\_\_\_\_\_\_\_

## F. UNDERTAKING AND REPORTING

If funding is granted by Sting Assists and used by the Organization, is the

Organization willing to provide Sting Assist with a full accounting on how, when and where the funding was used? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Organizations that receive grants from SSCF - STING ASSISTS - are willing to add our sponsorship - grant logo to their website for acknowledgement.**

Enclosures Required:

1. Copy of front page of Organization’s incorporation or registration documents.
2. Copy of Canada Revenue Charitable number.